

USEFUL KEY COMBINATIONS WITH THE WINDOWS KEY

Now we all have our favourite keyboard short cuts but here are 14 key combinations that all use the Windows key + another key so the way it works is simple just press and hold the Windows Key while pressing the other key.

An example of this:- Windows key + Pause will display your system properties, Try it.

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| 1. Win + Pause key | System properties. |
| 2. Win + D key | Display Desktop. |
| 3. Win + M key | Minimise all Windows. |
| 4. Win + E Key | Open Windows Explorer. |
| 5. Win + up Arrow | Maximise the Window. |
| 6. Win + down Arrow | Minimise the Window. |
| 7. Win + P Key | Selects a viewing mode for presentations. |
| 8. Win + Spacebar | Displays a Desktop preview. |
| 9. Win + F Key | Search file or folder. |
| 10. Win + L Key | Lock computer or switch users. |
| 11. Win + R Key | Open the Run dialogue. |
| 12. Win + T Key | Toggle between programs on the taskbar. |
| 13. Win + right Arrow | Minimise to right of display screen. |
| 14. Win + left Arrow | Minimise to left of display screen. |

I hope you will find these useful and please note these are for Windows Ver. 7 but you might want to try them in your version. Let us know if they work in your version of Windows and if you have a favourite Shortcut key or key combination. Either at the club meeting or via the contact page.